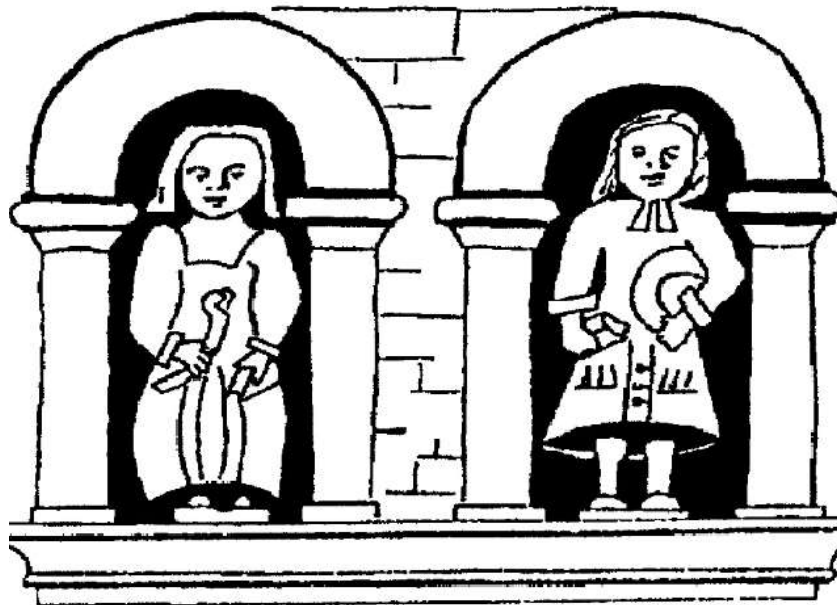


# BURROUGH GREEN C of E PRIMARY SCHOOL

*Aspiration Resilience Kindness*



*Working together to discover and learn*

## Charging and Remissions Policy

Ratified by governors on	1-5-24
Period of review	Annually
Next review due	May 2025



## BURROUGH GREEN PRIMARY SCHOOL - CHARGING AND REMISSION POLICY

### 1. Education during school hours

1.1 Any activity required specifically by the syllabus for a public examination, or to fulfil a statutory duty relating to the National Curriculum, cannot be charged for, except for the board and lodging element of residential trips. Remission from board and lodging charges is available to families in receipt of Pupil Premium Grant (PPG).

1.2 Any activity wholly or mainly in school hours, other than the above, is similarly available free of charge to those in receipt of PPG. Voluntary contributions towards the cost of the activity may be invited, and the school reserves the right to cancel the activity if insufficient funds are available. Payments by instalment can always be arranged if necessary.

1.3 In certain circumstances, the provision of a trip in school time may be entrusted to a 'third party', for example, a tour operator. The School will be responsible for advising parents on the adequacy of the arrangements made by the third party to secure the safety and welfare of the children. In these cases, a charge can be levied directly on the parents by the third party.

1.4 Tuition in playing any musical instrument, where the tuition is provided through a private individual to single pupils or a small group, will be charged for. The hire of musical instruments will be charged appropriately.

1.5 Parents may be required to supply basic stationery, materials and equipment for use in school hours.

1.6 On a voluntary basis, parents may be asked to contribute to the cost of ingredients and materials for use in cooking, Art, or Design and Technology. This assumes that the parents will own the finished product.

### 2. Education outside school hours

2.1 Any activity required specifically by the syllabus for a public examination or to fulfil a statutory duty relating to the National Curriculum cannot be charged for, except for the board and lodging element of residential trips. Remission from board and lodging charges is available to families in receipt of PPG at the discretion of the governors.

2.2 Charges may be made for out-of-school-hours trips on the basis of parental willingness to pay for these 'optional extras'. No remission is available for these trips.

### 3. Breakages and damages

3.1 The Governors are entitled to require parents to pay for the cost of damage caused by pupils' behaviour e.g. breakage of a window, or damage to furniture. This also applies to lost, damaged or defaced books or similar items.

### 4. Review

This policy was reviewed and ratified by the FGB on  
This policy will be reviewed annually. Next review due in spring 2024