

## **BURROUGH GREEN CHURCH OF ENGLAND PRIMARY SCHOOL ANNUAL GOVERNANCE STATEMENT 2022-2023**

### **Our School Vision**

Kindness is the foundation of our school and, guided by our shared Christian Values, we work together to provide a happy, loving and nurturing environment where all are confident to fulfil their hopes and aspirations. We endeavour to motivate and inspire everyone to become lifelong, resilient and enthusiastic learners in an ever-changing world.

As it says on the Bible, 2 Chronicles 15:7, “Be strong and do not give up, for your work will be rewarded”, and in Philippians 4:13, “I can do all through him who gives me strength.”

This statement seeks to outline the impact of governance arrangements at Burrough Green CofE Primary School throughout the course of the 2022-23 academic year.

### **Governor Membership, Vacancies and Attendance**

The Instrument of Government for Burrough Green CofE Primary School allows for 11 governors across different categories.

The Governing Body Membership currently stands at 9 with 2 vacancies that the Governing Body continues to work hard to recruit to.

Throughout the course of the 22-23 Academic Year, the Governing Body has gained 1 new governor which filled a vacancy created by an existing governor changing category. The governing body has lost 2 governors; one position being the staff governor which was filled by an existing governor changing category and the other remaining vacant. A vacancy carried over from the previous academic year also remains vacant. Additionally, the ex-officio position held by the Headteacher has been filled by two interim Headteachers. This position will be filled permanently from September 2023 with the arrival of the new substantive Headteacher.

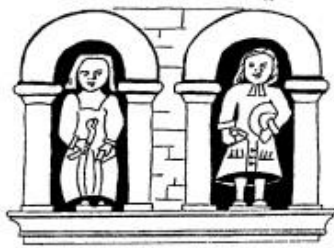
Over the course of the 2022-23 Academic Year, the Governing Body has been chaired by Anthea Kenna.

The work of the Governing Body has been supported by Katie Woodcock, as Clerk to Governors.

Over the course of the year, Governors at Burrough Green CofE Primary School demonstrate an overall positive attendance and engagement with their work. Further information about governor attendance can be found on the school website.

### **The Structure of Governance**

Burrough Green CofE Primary School has adopted the Circle Model of Governance and meets as a Full Governing Body nine times per year (3 per term), to ensure sufficient oversight, support, and accountability towards areas of identified priority and statutory coverage.



The school forms working parties for specific tasks for an agreed fixed term.

The Governing Body overall has a continued oversight of the school's safeguarding responsibilities and manage the updates of school policies aligned to the areas of responsibility.

In addition to the above, the school also constitutes, annually, a Pay Panel and Headteacher Performance Management Panel. Committees related to purposes such as dealing with complaints or exclusions are constituted as they are required, in line with the determining policy guidance.

### **Impact of the work of the Full Governing Body**

Over the course of the last academic year, the Governing Body has demonstrated notable impact with regard to;

- Reviewing the forecasted budget and made the decision to adjust the class structure for the 23-24 academic year to ensure a more secure financial situation for the years ahead.
- Continued monitoring the application of the new "ARK" values to ensure they became further embedded into school life; the governor monitoring report form was reviewed and updated to ensure this is considered by all governors at every visit and the latest SIAMS inspection (February 2023) supported this by grading the school as "Good"
- Promoting improved attendance for children within school, especially those from disadvantaged backgrounds
- Strengthening the relationship between the governing body and the wider school community through regular updates to parents and carers via the school newsletters and holding additional meetings with parents to discuss any general feedback or questions
- Supporting the school through the latest Ofsted inspection (January 2023). Since the inspection, governors have:
  - Supported the appointment of a new Y6 teacher and two interim Headteachers.
  - Communicated effectively with the school community regarding the changes to the leadership and structure of the school, to provide reassurance and transparency to parents and carers during this period of change.
  - After a rigorous interview process, successfully appointed a substantive Headteacher – future capacity for improvement will be substantially strengthened by the appointment of a permanent Headteacher.
  - Supported the school through a SIAMS inspection which rated the school as GOOD.
  - Observed the impact of the experienced interim headteachers.
  - Monitored the recent development of the curriculum and the work to improve subject leadership.
  - Received and discussed progress and attainment data.
  - Received visit reports from the LA advisers and identifies how the school has benefitted from their expertise, advice and challenge; especially recently in EYFS, Phonics and Reading
  - Ensured that Safeguarding remains a high priority within the school.
  - Heard from pupils that they enjoy learning; they know how they are expected to behave and what they should be learning. Pupils are engaged and feel valued in school.



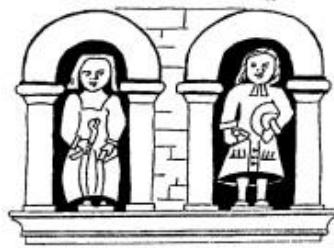
### Governor Training

Governors' work is collective, so we are always able to benefit from our different points of view and considerations within meetings. Training is sometimes delivered to the whole governing body. However, the Governing Body has also benefitted from training courses on the following topics throughout the course of the year;

### Training undertaken by individual members of the Governing Body:

**Safeguarding** – in order to effectively fulfil our duties in quality assuring the safeguarding arrangements for all children at Burrough Green CofE Primary School.

Name of Training	Provider	Date	Attendee
Safeguarding – The Governors Role 2022	NGA Learning Link	29/09/2022	Georgina Shepherd
		14/10/2022	Jeremy Hinde
		10/10/2022	Laura Hancock
		24/01/2022	Robbie Dow
		12/11/2022	Stephen Roberts
		10/01/2023	Katie Woodcock (Clerk)
Safeguarding – How to Fulfil the Governor's Role	NGA Learning Link	10/01/2023	Robbie Dow
		09/11/2022	Stephen Roberts
Annual Safeguarding Training	Bewick Bridge School Bottisham VC Burrough Green	06/09/2022	Anthea Kenna
		27/09/2022	Alan Sharp
		01/09/2022	Alice Leadbeter
Prevent	Home Office	15/12/2022	Alan Sharp
		17/11/2022	Alice Leadbeter
		16/11/2022	Anthea Kenna
		13/09/2022	Georgina Shepherd
		14/10/2022	Jeremy Hinde
		12/10/2022	Katie Woodcock (Clerk)
		23/11/2022	Laura Hancock
		14/07/2023	Lucy Talbot
		14/10/2022	Robbie Dow
19/10/2022	Stephen Roberts		
A Safe Space L1	Girlguiding	17/01/2023	Anthea Kenna
Recovery Through Relationships (Trauma)	Virtual Schools	27/04/2023	Anthea Kenna
Safer Recruitment in Education	NSPCC	16/01/2023	Laura Hancock
Safer Recruitment in Schools (Refresher)	Learn Together Cambs	11/05/2023	Anthea Kenna

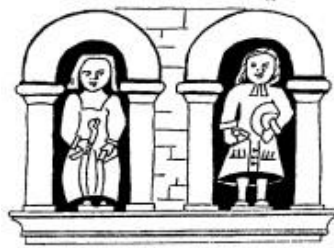


## Roles and Responsibilities

Name of Training	Provider	Date	Attendee
New to Governance	Learn Together Cambs	13/12/2022	Georgina Shepherd
Early Reading & Phonics	Learn Together Cambs	31/01/2023	Georgina Shepherd
Executive Leaders – Headteacher Appraisal & Capability	NGA Learning Link	10/10/2022	Laura Hancock
Governance – Your role, your responsibilities, your org	NGA Learning Link	17/11/2022	Georgina Shepherd
Unconscious Bias	NGA Learning Link	01/10/2022	Anthea Kenna
The Governance of SEND	NGA Learning Link	12/01/2023	Laura Hancock
Recruiting a Senior Exec Leader	NGA Learning Link	08/03/2023	Georgina Shepherd
An Introduction to Governance	Governors4Schools	10/07/2023	Lucy Talbot
The role and responsibilities of a Charity Trustee	NGA	13/09/2022	Anthea Kenna
Changes to SIAMS programme	Diocese of Ely	03/11/2022	Anthea Kenna
SIAMS Framework	Diocese of Ely	02/03/2023	Stephen Roberts
Statutory Process Training for Governors	Cambs & Peterborough SEND team	26/04/2023	Anthea Kenna
Schools and Academies Show		17/05/2023	Anthea Kenna
Professional Courage and Influence	CIPD	06/11/2022	Katie Woodcock

### LA Briefings – in order to remain up to date with latest Local Authority information:

- Governor Termly Briefings - Anthea Kenna – 26/09/2022, 03/07/2023
- Annual Governance Conference: Anthea Kenna – 11/03/2023
- Schools Budget Briefing – Anthea Kenna - 24/11/2022
- White Paper Briefing – Anthea Kenna – 28/11/2022

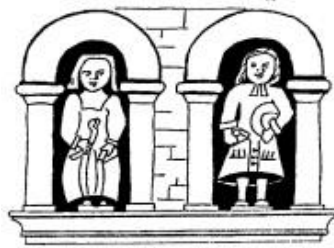


## Governor Monitoring

As well as attending meetings, governors are also expected to visit school to understand more about school life and particular areas of priority (typically linked with different areas of the curriculum).

Throughout the course of this year, Governors have undertaken particular monitoring in relation to;

Area	When	By Who
Safeguarding	Every monitoring visit to the school	All governors
	Termly visits including SCR and Pupil Voice	Anthea Kenna
Pupil Premium & Send	Autumn 2 Summer 2	Anthea Kenna
Curriculum Overview	Spring 1	Robbie Dow
English	Spring 1	Georgina Shepherd
	Spring 2	Georgina Shepherd
	Summer 1	Georgina Shepherd
Maths	Spring 1	Laura Hancock
Health and Safety	Autumn 1	Jeremy Hinde
	Spring 1	Jeremy Hinde
	Summer 1	Jeremy Hinde
Collective Worship	Autumn 1	Stephen Roberts
	Autumn 2	Stephen Roberts
	Summer 2	Stephen Roberts
Wellbeing	Autumn 1	Jeremy Hinde
	Spring 2	Jeremy Hinde
	Summer 2 (survey)	Jeremy Hinde
EYFS	Spring 2	Jeremy Hinde
	Summer 1	Jeremy Hinde/Georgina Shepherd
Website	Autumn 2	Georgina Shepherd
	Spring 2	Georgina Shepherd
	Summer 2	Georgina Shepherd
SIAMs (Working Party)	Several meetings throughout the year	Anthea Kenna, Stephen Roberts, Alice Leadbeter, Jeremy Hinde
Leadership; including Safeguarding and SCR	Autumn (multiple meetings)	Anthea Kenna
	Spring (multiple meetings)	Anthea Kenna
	Summer (multiple meetings)	Anthea Kenna
Attendance	Summer 2	Stephen Roberts
May Day Celebrations	Summer 1	Georgina Shepherd
Netball Coaching	Spring 2/Summer 1	Georgina Shepherd
SATs observations	Summer 1	Robbie Dow
		Stephen Roberts



### **Forward Planning**

The Governing Body has enjoyed returning to a more “normal” structure in its work and has valued the opportunity to engage face to face, once more, with parents and the school community. We look forward to continuing this in the forthcoming academic year. This will include;

- Supporting the induction and wellbeing of the newly appointed substantive Headteacher
- Providing continued oversight regarding the impact of expenditure upon children’s outcomes, including the introduction of Wrap Around Care
- Monitoring the school’s progress towards the actions raised in the Ofsted and SIAMS reports, as identified in the School Improvement Plan, with a focus on curriculum
- Supporting and monitoring the embedding of the new class structure and continuing to monitor the successful implementation of the Early Years Framework
- Monitoring the impact of the school vision and values and their successful embedding into the school community

### **Other information and contact**

Further information regarding the work of the Governing Body can be found at: [http://www.burroughgreen.cambs.sch.uk/website/meet\\_our\\_governors\\_1/593355](http://www.burroughgreen.cambs.sch.uk/website/meet_our_governors_1/593355)

This includes information regarding attendance of governors and their Declarations of Interest.

Alternately, stakeholders are always welcome to engage with the work of the Governing Body by contacting the Chair of Governors via email to [chair@burroughgreen.cambs.sch.uk](mailto:chair@burroughgreen.cambs.sch.uk) regarding the work of the Governing Body.